



Please ask for Donna Cairns
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The Chair and Members of Enterprise
and Wellbeing Scrutiny Committee

22 May 2015

Dear Councillor,

Please attend a meeting of the ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE to be held on TUESDAY, 2 JUNE 2015 at 5.00 pm in Committee Room 3, Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' And Officers' Interests Relating To Items On The Agenda
2. Apologies for Absence
3. Chair's Remarks
5.05pm
4. Leisure, Sport and Culture Activities Scrutiny Project Group
5.15pm
5. Forward Plan and Notices of Urgent Decisions (Pages 3 - 20)
- Careline Partnership – Current Position
5.35pm

Chesterfield Borough Council, Town Hall, Rose Hill, Chesterfield S40 1LP

Telephone: 01246 345 345, Text: 07960 910 264, Email: info@chesterfield.gov.uk

www.chesterfield.gov.uk

6. Scrutiny Monitoring (Pages 21 - 26)

5.55pm

7. Overview and Scrutiny Developments

6.00pm

8. Work Programme for Enterprise and Wellbeing Scrutiny Committee
(Pages 27 - 28)

6.05pm

9. Minutes (Pages 29 - 34)

6.15pm

Yours sincerely,

A handwritten signature in black ink, appearing to be 'R. Smith', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

CHESTERFIELD BOROUGH COUNCIL FORWARD PLAN
FOR THE FOUR MONTH PERIOD 1 JUNE 2015 TO 30 SEPTEMBER 2015

What is the Forward Plan?

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of key decisions to be made on behalf of the Council. This Forward Plan sets out the details of the 'key' and other major decisions which the Council expects to take during the next four month period. The Plan is available to the public 28 days before the beginning of each month.

What is a Key Decision?

Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:

- a decision to spend £50,000 or more from an approved budget, or
- a decision to vire more than £10,000 from one budget to another, or
- a decision which would result in a saving of £10,000 or more to any budget head, or
- a decision to dispose or acquire any interest in land or buildings with a value of £50,000 or more, or
- a decision to propose the closure of, or reduction by more than ten (10) percent in the level of service (for example in terms of funding, staffing or hours of operation) provided from any facility from which Council services are supplied.

Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in one or more electoral wards. This includes any plans or strategies which are not within the Council's Policy Framework set out in Article 4 of the Council's Constitution.

Are any other decisions included on the plan?

The Forward Plan also includes details of any significant issues to be considered by the Executive Cabinet, full Council and Overview and Scrutiny Committee. They are called "non-key decisions". Non-key decisions that will be made in private are also listed.

How much notice is given of forthcoming decisions?

As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days' notice of new key decisions (and many new non-key decisions) that are listed on this document. Where this is not practicable, such key decisions will be taken under urgency procedures (in accordance with Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to information Procedure Rules). This will be indicated in the final column and a separate notice is also published with additional details.

What information is included in the plan?

The plan will provide a description of the decision to be taken, who will make the decision and when the decision is to be made. The relevant Cabinet Member for each decision is listed. If you wish to make representations about the decision to be made, the contact details of the appropriate officer are also provided. Decisions which are expected to be taken in private (at a meeting of the Cabinet or by an individual Cabinet Member) are marked "private" and the reasons privacy is required will also be stated. Each issue is also listed separately on the website which will show more details including any Urgency Notices if issued.

How is consultation and Community Engagement carried out?

We want all our communities to be given the opportunity to be involved in the decisions that affect them so before a decision is taken, where appropriate, community engagement activities are carried out. The Council's Community Engagement Strategy sets out a framework for how the Council engages with its customers and communities. Details of engagement activities may be found in reports when published. Alternatively you can contact the officer to whom representations may be made.

Notice of Intention to Conduct Business in Private

Whilst the majority of the business at Cabinet meetings will be open to the public and media to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the Cabinet meetings shown on this Forward Plan will be held partly in private because some of the reports for the meeting will contain either confidential information or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

A list of the reports which are expected to be considered at this meeting in private are set out in a list on this Forward Plan. They are marked "private", including a number indicating the reason why the decision will be taken in private under the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

If you would like to make representations about any particular decision to be conducted in private at this meeting then please email: democratic.services@chesterfield.gov.uk. Such representations must be received in advance of 5 clear working days before the date Cabinet meeting itself, normally by the preceding Monday. The Council is required to consider any representations received as to why an item should not be taken in private and to publish its decision.

It is possible that other private reports may be added at shorter notice to the agenda for the Cabinet meeting or for a Cabinet Member decision.

Huw Bowen
Chief Executive

Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: www.chesterfield.gov.uk



CHESTERFIELD
BOROUGH COUNCIL

Meeting dates 2014/15

<u>Cabinet</u>	<u>Council</u>
10 March 2015 24 March 2015	
7 April 2015 21 April 2015	
5 May 2015	18 May 2015 20 May 2015

Meeting Dates 2015/16

<u>Cabinet</u>	<u>Council</u>
2 June 2015* 16 June 2015 30 June 2015	
14 July 2015* 28 July 2015	29 July 2015
8 September 2015* 22 September 2015	
6 October 2015* 20 October 2015	14 October 2015
3 November 2015* 17 November 2015	
1 December 2015* 15 December 2015	16 December 2015
12 January 2016* 26 January 2016	
9 February 2016* 23 February 2016	25 February 2016
8 March 2016* 22 March 2016	
5 April 2016* 19 April 2016	27 April 2016 (ABM)
3 May 2016* 17 May 2016 31 May 2016	11 May 2016 (ACM)

(To view the dates for other meetings please click [here.](#))

*From 2015/16, Joint Cabinet and Employment and General Committee meet immediately prior to the first meeting of Cabinet each month

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decisions								
Key Decision 337	THI Scheme Project Evaluation - to receive a final evaluation of the THI project for Chesterfield Town Centre.	Cabinet	Deputy Leader & Cabinet Member for Planning	14 Jul 2015	Report of Development Management and Conservation Manager	Paul Staniforth Tel: 01246 345781 paul.staniforth@chesterfield.gov.uk	Public	
Key Decision 398	Sale of CBC Land/Property	Deputy Leader & Cabinet Member for Planning	Deputy Leader & Cabinet Member for Planning	29 May 2015	Report of Head of Kier	Matthew Sorby Tel: 01246 345800 matthew.sorby@chesterfield.gov.uk	Exempt 3 Contains financial information	
Key Decision 495	Local Government Pension Scheme To approve the revised Discretions in accordance with the changes to the Local Government Pension Scheme Regulations	Cabinet	Cabinet Member - Business Transformation	16 Jun 2015	Report of HR and Payroll Lead	Jane Dackiewicz Tel: 01246 345257 jane.dackiewicz@chesterfield.gov.uk	Public	
Key Decision 502	Waste and Recycling Re-designation of Customers To extend the application of commercial waste collection charges to charitable organisations in response to changes in legislation.	Cabinet	Cabinet Member - Health and Wellbeing	14 Jul 2015		Mel Henley melhenley@chesterfield.gov.uk	Public 3	

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 505	Funding to Voluntary and Community Organisations 2015/16 – Service Level Agreements	Cabinet	Cabinet Member - Health and Wellbeing	30 Jun 2015	Report of the Economic Development Manager	Laurie Thomas Tel: 01246 345256 laurie.thomas@chesterfield.gov.uk	Public	
Key Decision 507	Sheltered Housing Strategy - Delivery of the Next Phase	Cabinet	Cabinet Member - Housing	14 Jul 2015	Report of the Housing Services Manager - Customer Division	Julie McGrogan Tel: 01246 345135 julie.mcgrogan@chesterfield.gov.uk	Exempt 6	
Key Decision 510	Community Infrastructure Levy To approve the adoption of the Community Infrastructure Levy, subject for formal notification and consultation	Cabinet Council	Deputy Leader & Cabinet Member for Planning	14 Jul 2015 29 Jul 2015	Report of Strategic Planning and Key Sites Manager	Alan Morey Tel: 01246 345371 alan.morey@chesterfield.gov.uk	Public	
Key Decision 511	Updated Town Centre Masterplan	Cabinet	Leader & Cabinet Member for Regeneration	14 Jul 2015	Report of the Economic Development Manager	Laurie Thomas Tel: 01246 345256 laurie.thomas@chesterfield.gov.uk	Public	

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Key Decision 512	Careline Partnership – current position	Cabinet	Cabinet Member - Housing	14 Jul 2015	Report by Housing Service Manager – Customer Division	Julie McGrogan Tel: 01246 345135 julie.mcrogan@chesterfield.gov.uk	Exempt 3	
Key Decision 513	Approval to Dispose of Miscellaneous Housing Stock	Cabinet	Cabinet Member - Housing	30 Jun 2015	Report of Housing Service Manager – Business Planning & Strategy	Alison Craig Housing Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Exempt 3	
Key Decision 514	Proposed Air Quality Management Order To approve the proposed air quality management order, in relation to nitrogen dioxide levels at Brimington, for consultation	Cabinet	Cabinet Member - Health and Wellbeing	2 Jun 2015	Report of Environmental Health Manager	Russell Sinclair Tel: 01246 345397 russell.sinclair@chesterfield.gov.uk	Public	
Key Decision 515	Proposals for Restructure of Housing Customer Division	Joint Cabinet and Employment & General Committee	Cabinet Member - Housing	14 Jul 2015	Report of Housing Service Manager – Customer Division	Julie McGrogan Tel: 01246 345135 julie.mcrogan@chesterfield.gov.uk	Exempt 1, 3, 4 information in relation to individuals, business affairs and labour relations	

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Key Decision 515	Sport and Leisure Service Staffing To establish new posts within the Sport and Leisure Service	Joint Cabinet and Employment & General Committee	Cabinet Member - Health and Wellbeing	2 Jun 2015	Report of Sport and Leisure Manager	Mick Blythe Tel: 01246 345101 mick.blythe@chesterfield.gov.uk	Exempt 1, 3, 4	
Key Decision 516	Right to Buy - Social Mobility Fund To advise Cabinet following the successful bid to the RTB Social Mobility Fund of the procedures put in place to implement the fund and operate a locally based scheme	Cabinet	Cabinet Member - Housing	16 Jun 2015	Report of Housing Services - Business Planning and Strategy Manager	Alison Craig Housing Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	
Key Decision 517	Leader & Executive Member for Regeneration Portfolio Accounts 2014/15	Cabinet	Leader & Cabinet Member for Regeneration	16 Jun 2015	Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Public	
Key Decision 518	Deputy Leader & Executive Member for Planning Accounts 2014/15	Cabinet	Deputy Leader & Cabinet Member for Planning	16 Jun 2015	Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Public	

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Key Decision 519	Executive Member for Customers & Communities Final Accounts 2014/15	Cabinet	Cabinet Member - Governance, Cabinet Member - Health and Wellbeing	16 Jun 2015	Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Public	
Key Decision 520	Executive Member for Environment Accounts 2014/15	Cabinet	Cabinet Member - Health and Wellbeing	16 Jun 2015	Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Public	
Key Decision 521	Housing General Fund Final Accounts 2014/15	Cabinet	Cabinet Member - Housing	16 Jun 2015	Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Public	
Key Decision 522	Housing Revenue Final Accounts 2014/15	Cabinet	Cabinet Member - Housing	16 Jun 2015	Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Public	

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 523	Executive Member for Governance and Organisational Development Accounts 2014/15	Cabinet	Cabinet Member - Governance, Cabinet Member - Business Transformation	16 Jun 2015	Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Public	
Key Decision 524	Executive Member for Leisure, Culture and Tourism Portfolio Final Accounts 2014/15	Cabinet	Cabinet Member - Health and Wellbeing, Cabinet Member - Town Centre and Visitor Economy	16 Jun 2015	Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Public	
Key Decision 525	General Fund Budget Outturn 2014/15	Cabinet	Leader & Cabinet Member for Regeneration	16 Jun 2015	Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Public	
Key Decision 526	Security Services DSO Final Accounts 2014/15 and Business Plan 2015/16	Cabinet	Deputy Leader & Cabinet Member for Planning	16 Jun 2015	Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Exempt 3 Information relating to financial and business affairs	

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 527	Cleansing Internal Service Provider Cleaning of Buildings Final Accounts 2014/15 and Business Plan 2015/16	Cabinet	Cabinet Member - Health and Wellbeing	16 Jun 2015	Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Exempt 3 Information in relation to financial and business affairs	
Key Decision 528	Landscape and Streetscene Services (Spirepride) Final accounts 2014/15 and Business Plan 2015/16	Cabinet	Cabinet Member - Health and Wellbeing	16 Jun 2015	Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Exempt 3 Information in relation to financial and business affairs	
Key Decision 529	Operational Services I.S.P. Final Accounts 2014/15 and Business Plan 2015/16	Cabinet	Cabinet Member - Housing	16 Jun 2015	Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Exempt 3 Information in relation to financial and business affairs	

Private Items -Non Key/ Significant but non-Key

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Non-Key 363	Application for Home Repairs Assistance	Cabinet Member - Housing	Executive Member Housing - Executive Member decisions	29 May 2015	Report of Business Planning and Strategy Manager - Housing Services	Jane Thomas jane.thomas@chesterfield.gov.uk	Exempt 1, 3 Information relating to an individual Information relating to financial affairs	
Non-Key 364	Application for Waiver of Private Sector Housing Discretionary Decisions (including Home Repair Assistance and Disabled Facilities Grants)	Cabinet Member - Housing	Cabinet Member - Housing	29 May 2015	Report of Local Government and Regulatory Law Manager	Stephen Oliver Tel: 01246 345313 stephen.oliver@chesterfield.gov.uk	Exempt 1 Contains information relating to an individual.	
Non-Key 367	Lease of Commercial and Industrial Properties	Deputy Leader & Cabinet Member for Planning	Deputy Leader & Cabinet Member for Planning	30 Apr 2015	Report of Kier Asset Management	Christopher Oakes Tel: 01246 345346 christopher.oakes@chesterfield.gov.uk	Exempt 3 Information relating to financial or business affairs	
Non-Key 372	Creation of Digital Content Editor post	Joint Cabinet and Employment & General Committee	Leader & Cabinet Member for Regeneration	30 Jun 2015	Report of Communications and Marketing Manager	John Fern Tel: 01246 345245 john.fern@chesterfield.gov.uk	Public	

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Non Key Decision								
Non-Key Non Key 24	List of Buildings of Local Interest - to consider the list of nominated buildings and agree an assessment panel and process	Deputy Leader & Cabinet Member for Planning	Deputy Leader & Cabinet Member for Planning	14 Jul 2015	Report of Development Management and Conservation Manager	Paul Staniforth Tel: 01246 345781 paul.staniforth@chesterfield.gov.uk	Public	
Non-Key 31	Corporate Health and Safety Improvement Programme 2015 - 18	Cabinet	Cabinet Member - Governance	30 Jun 2015	Report of Business Transformation Manager	Karen Brown Tel: 01246 345293 karen.brown@chesterfield.gov.uk	Public	
Non-Key 34	Consideration of the Scrutiny Annual Report 2014/15 Consideration of the Scrutiny Annual Report 2014/15	Council	Cabinet Member - Governance	18 May 2015	Report of the Policy and Scrutiny Officer	Anita Cunningham Tel: 01246 345273 anita.cunningham@chesterfield.gov.uk	Public	
Non-Key 35	Community Assemblies Annual Report Community Assemblies Annual Report	Cabinet	Cabinet Member - Governance	14 Jul 2015	Report of the Community Development Worker	Wendy Blunt Community Development Officer Tel: 01246-345344 wendy.blunt@chesterfield.gov.uk	Public	

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Non-Key 36	Equalities Annual Report Equalities Annual Report	Cabinet	Cabinet Member - Governance	14 Jul 2015	Report of the Policy Officer	Katy Marshall Tel: 01246 345247 katy.marshall@chesterfield.gov.uk	Public	
Non-Key Page 15	Review of Code of Corporate Governance and the Annual Governance Statement To review compliance with the Code of Corporate Governance and approve the Annual Governance Statement.	Cabinet, Standards and Audit Committee	Cabinet Member - Governance	16 Jun 2015 24 Jun 2015	Report of Corporate Management Team	Jenny Williams Tel: 01246 345468 jenny.williams@chesterfield.gov.uk	Public	

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THE CARELINE PARTNERSHIP – AN UPDATE

ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE

2ND JUNE 2015

1. Background

- 1.1. Careline is the Council's 24 hour call monitoring service delivered primarily to elderly and disabled people, responding to calls for assistance and assisting them to remain living independently in their own homes.
- 1.2. This service is part of, and complements other housing solutions delivered by the Council, for example sheltered housing with on-site Scheme Managers and floating support delivered by Support Officers.
- 1.3. The service is provided across tenure with approximately 1200 customers funded by Derbyshire County Council and approximately 1500 customers paying for the service themselves (self-funders).
- 1.4. For many years the service has been provided by Chesterfield Borough Council to the Derbyshire County Council funded customers under contract to Derbyshire County Council.
- 1.5. In 2011 Derbyshire County Council reviewed all their support contracts and announced that they were intending to tender for the contracts, with the new contracts coming into effect from January 2012.
- 1.6. At that time only four of the Derbyshire District and Boroughs provided a call monitoring service directly – the other four having outsourced the service.
- 1.7. These four Councils were Chesterfield Borough Council, Bolsover District Council, South Derbyshire District Council and High Peak District Council. Shortly afterwards, High Peak District Council outsourced their service.
- 1.8. Discussions took place between the three in-house service providers and Derbyshire County Council regarding the potential

for the three to form a Consortium and to provide services to Derbyshire County Council for the whole of Derbyshire County Council's funded customers in Derbyshire.

- 1.9. Derbyshire County Council was open to this suggestion and discussions commenced.

2. Operating Principles

- 2.1. One of the key principles throughout the project has been that the three Councils will retain their Careline centres and staff, and that an ICT solution would be procured, which would enable the three to work as one centre, taking calls in real time for the whole of Derbyshire (these solutions are available).
- 2.2. Economies and efficiencies would be achieved by streamlining operations, for example only one centre being open at night, specific back office functions being delivered centrally etc.

3. Procurement

- 3.1. The ICT solution is just about to be procured via the Northern Housing procurement framework, with an envisaged contract start date of August 2015, enabling time to design and build the solution, transfer data, test etc.

4. Contracts/Formation of Companies

- 4.1. It was originally envisaged that Derbyshire County Council would contract directly with the Consortium (made up of the three District and Borough Councils) without going through any procurement process; however Derbyshire County Council were advised that this was in breach of procurement rules and therefore a different solution needed to be found.
- 4.2. On advice, it was concluded that the way to enable Derbyshire County Council to avoid having to go through procurement procedures would be to form a Teckal Company (so named after a

challenge in the EU Courts regarding the awarding of work to a publicly established consortium).

- 4.3. The EU Court held that EU procurement rules need not be complied with where the service provider is –

Controlled by the awarding authority/authorities in a manner 'similar to that which it exercises over its own departments – structural control.

- 4.4. Based on this advice it was agreed that a Teckal Company would be formed which would include the Derbyshire County Council funded customers and that a separate Trading Company would be formed which would include the current self-funded customers and would provide the ability to trade and provide services to customers wishing to pay for the service across Derbyshire and potentially further afield.

- 4.5. This new method of operating has led to the Consortium now evolving into a partnership between the three Districts and Borough Councils and Derbyshire County Council.

5. Governance

- 5.1. Regular reports have been and will continue to be presented to Cabinet at key points in the project, for example to date the Business Case, formation of the two companies and the necessary finance have been approved.

6. Legal Issues

- 6.1. Specialist separate legal advice is in place for the three District and Borough Councils and the County Council regarding the formation of the companies, collaboration agreements, share holdings etc.

7. Current Position

- 7.1. Following protracted discussions and negotiations with Derbyshire County Council, the project is now well underway with a start date of April 2016.
- 7.2. It is envisaged that shadow boards will be formed (potentially in Autumn 2015) prior to the Companies beginning to operate in April 2016 and that the Board Member will be the Executive Member for Housing.

Julie McGrogan

Housing Service Manager – Customer Division

May 2015

SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING FORM

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW6 Page 21	Dog Fouling	EW 05.02.15 Cabinet 10.03.15	<ol style="list-style-type: none"> 1. <i>Review of staff resources – enforcement team.</i> 2. <i>Realise potential of neighbourhood wardens.</i> 3. <i>Purchase new mobile phones for street scene team.</i> 4. <i>Borough wide review of provision of dog bins.</i> 5. <i>Change signage wording re fine limit / introduce more innovative imagery for signs.</i> 6. <i>Introduce co-ordinated and structured communication and engagement with communities.</i> 	12 month progress report from date of decision.		Monitoring due Feb/March 2016.
EW5	New Leisure Facilities (SPG) (<i>now Leisure, Sport and Cultural Activities SPG including various sub groups</i>) - -	EW 05.06.14 Cabinet 23.09.14	<ol style="list-style-type: none"> 1. Consider Community Engagement Strategy principles throughout corporate projects. 2. Pre consultation dialogue takes place with key stakeholders. 3. Internal communications and engagement plan be developed for projects impacting on employees. 	6 month progress report		Monitoring due & progress report received on 23.04.15. Date for next progress report to be agreed.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW5b	- Playing Pitches Strategy	EW 20.10.14	<ol style="list-style-type: none"> Support the draft Playing Pitches Strategy as received by EW on 02.10.14. Progress report be received in 12 months to confirm delivery progress including on impact in reversing Junior Teams shortfall and interest of young people in playing. 	12 months progress report.		Monitoring due October 2015.
EW5c	- Sports Facilities Strategy	EW 18.12.14 Cabinet 13.01.15	<ol style="list-style-type: none"> Prioritise facilities to be community focused, aiming for good health impacts especially for those with mental health issues and the elderly. Physical access to comply with Sport England standards to encourage community based delivery and participation. 			Monitoring due October 2015
EW5d	- Parks and Open Spaces Strategy sub group.	EW 18.12.14 Pending Cabinet	<ol style="list-style-type: none"> Community consultation take place when making proposals for investment in a park / open space, whilst also promoting health benefit awareness. Consultation to be in line with Council's Community 	6 month progress report.		Monitoring due June 2015.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
Page 23			<p>Engagement Strategy with regard to University of Nottingham students' engagement workshop model.</p> <ol style="list-style-type: none"> 2. Prioritise disability access when developing such investment proposals. 3. Review Play Strategy in next 12 months. 4. Use Council website more effectively to promote parks and open spaces. 5. Use signs and notices better to promote parks and open spaces. 	12 month progress report for Play Strategy.		
	OP5	ICT Developments (under Great Place, Great Service)	<p>OP 10.09.14</p> <p>Cabinet 02.12.14</p>	That the Council employ an ICT specialist to represent the Council's ICT needs / requirements.	6 month progress report.	Cabinet to report back for OP consideration as per Cabinet decision.
OP4	Review into External Communications (SPG)	<p>OP 19.06.14</p> <p>Cabinet 29.07.14</p>	<ol style="list-style-type: none"> 1. Adopt clear branding 2. Review marketing / communication activities. 3. Introduce use of analytics. 4. Adopt a 'digital first' approach. 	6 month progress report		Monitoring due June 2015

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW4	Hackney Carriage Licence Limit (SPG)	EW 16.01.14 Appeals & Regulatory Ctte on 12.02.14	<ol style="list-style-type: none"> 1. Produce clear comparison survey by taxi rank. 2. Produce written procedure for future reviews & include in the Forward Plan. 3. That Appeals & Regulatory Ctte consider other options to reduce number of Hackney licences when new legislation permits. 	6 month progress report.	Information requested E&W 18.12.14, circulated 30.12.14.	Monitoring due June 2015.
EW3	Parking Policy (SPG)	14.02.13 Cabinet on 05.03.13	<ol style="list-style-type: none"> 1. The barrier system of parking control which gives change, be extended to other car parks. 2. Improvements be implemented for the New Beetwell Street MSCP to bring the facility up to a standard equivalent to that at Vicar Lane. 3. Improvements to signage across the town centre and at the entry points to off-street car parks be undertaken. 	6 month progress report	Progress provided to EW on 05.09.13 and 05.06.14. Requested progress circulated to EW Members 22.01.15.	Monitoring due July 2015.
EW2	Review of Water Rates Payment Policy (SPG)	16.01.14 and 05.06.14. Cabinet 29.07.14.	<ol style="list-style-type: none"> 1. Provide 6 month update on collection process and technology review. 2. Provide update when contract signed and again after 1 year. 	6 months	Further SPG review / recommendations approved 29.07.14.	Monitoring due July 2015.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
			3. Support review of Tenant's information. 4. Provide 6 month update on number of evictions for water rates. 5. Amend Policy wording.		Progress requested by EW on 18.12.14. Circulated 28.01.15.	
Page 25 CO1	Statutory Crime & Disorder Scrutiny Ctte			Meeting held 08.01.15.		Next 6 monthly meeting due July 2015.
	“ “	29/09/11 (No 0044)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 months from 29/09/11.	Statistics received 08.01.15.	Agreed 08.01.15 statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.

	“ “	10.04.14 (No 58)	Derbyshire County Council Health Scrutiny Committee requested to obtain / share information regarding alcohol related hospital admissions.	Request made 13.05.14.	Awaiting response. Matter related to Item 1 above.	1. Agreed as above.
	“ “	08.01.15 (No 35)	That the Executive Member for Environment be recommended to carry out a review of the decision to stop locking the park gates at night and to consider whether this may have led to the increase in anti-social behaviour and criminal damage and all the associated costs; and That the Crime and Disorder (Community, Customer and Organisation) Committee be provided with the details of the outcome of the review and the cost benefit analysis.	Report expected 07.07.15 Response due 2 months from receipt of recommendation.	Awaiting response.	

Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee).
Note recommendation wording may be abridged.

CHESTERFIELD BOROUGH COUNCIL

WORK PROGRAMME : ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE on 2 JUNE 2015

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Executive Responsibility
1	02.06.15 TBC	Careline Consortium	Report received at extra E&W held 20.10.14. Progress requested 18.12.14 and 23.04.15.	<i>E&W (31.07.14)</i>	<i>Housing</i>
2	28.07.15	<i>[Business items to be agreed]</i>			
3	06.10.15	<i>[Business items to be agreed]</i>			
4	08.12.15	<i>[Business items to be agreed]</i>			
5	02.02.16	Allotments Strategy	Annual progress reports received 16.01.14 and 05.02.15.	<i>E&W (19.04.12)</i>	<i>Environment</i>
6	02.02.16	Sport and Leisure Strategies Review	Initial report received 07.11.13. Various strategies developed. Report on Executive review requested for February 2016.	<i>E&W (05.02/15)</i>	<i>Leisure, Culture & Tourism</i>
7	19.04.16	<i>[Business items to be agreed]</i>			

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Agenda Item 8

CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Executive Responsibility
Scrutiny Project Groups (SPG) :					
7	Every meeting.	Community Sport and Physical Activity SPG (sub group of Leisure, Sport and Culture Activities SPG)	Initially agreed 02.10.14. Scope approved 23.04.15 for commencement.	<i>E&W (02.10.14)</i>	<i>Leisure, Culture & Tourism / Environment</i>
Items Pending Reschedule or Removal					
9		Housing Allocations Policy	Received 14.02.13 and 07.11.13. Report on policy proposals received 18.12.14. Report back to E&W following consultation before Cabinet decision (deferred).	<i>Link Officer (Housing) 12.11.12</i>	<i>Housing</i>
		Housing Accommodation and Support Budget, and Older Peoples Services	To look at impact of County Council funding reductions on housing services. Report received at extra E&W held 20.10.14.	<i>Link Officer (Housing) 10.02.14</i>	<i>Housing</i>
New Business Items Proposed :					
<i>None.</i>					

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Note: Items for monitoring (from scrutiny reviews and/or recommendations) are not included above but are listed in the Scrutiny Monitoring Form a separate item on the agenda. Items from the Forward Plan and Scrutiny Monitoring Form can be included in the work programme. [KEY to abbreviations : O&P = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. E&W = Enterprise and Wellbeing Scrutiny Committee. TBC = to be confirmed. KD = Forward Plan Key Decision] **(Next meeting date is 28 July 2015).**

ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE MEETING

Thursday, 23rd April, 2015

Present:-

Councillor Slack (Chair)

Councillors Flood

Gibson
Serjeant +

Mick Blythe, Sports and Leisure Manager +
Anita Cunningham, Policy and Scrutiny Officer
Martin Elliott, Committee and Scrutiny Coordinator

+ Attended for Minute No.70

68 **DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations were made.

69 **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Bradford and Callan.

70 **LEISURE, SPORT AND CULTURE ACTIVITIES SCRUTINY PROJECT
GROUP PROGRESS REPORT**

Councillor Flood, the lead member on the Leisure, Sport and Cultural Activities project group presented to the committee a progress report on the group's work so far with further recommendations. The Executive Member for Leisure and the Sports and Leisure Manager also attended.

The Executive Member for Leisure noted that the project group and its work had been an excellent example of how Scrutiny can positively improve the implementation of projects and that it was an excellent example of best practice for Scrutiny work. The Executive member also praised the project group on the thoroughness of how it had consulted

with all stakeholders involved in the building of the new Queen's Park Sports Centre.

The Sports and Leisure Manager also noted how effectively and constructively Scrutiny members had worked on the Leisure, Sport and Cultural Activities project group in working with officers and other stakeholders, and that the group had provided a great example of Scrutiny by adding value to a project and its implementation.

The lead member of the project group, Councillor Flood advised that due to the length of time since an update was last provided to the Enterprise and Wellbeing Scrutiny Committee, and with many members due to retire it was a good time to present a progress report on the project group's progress so far. The report summarised the work of the Leisure, Sport and Culture Activities Project Group to date, identified on-going issues for further consideration in 2015/16 and sought approval for the Enterprise and Wellbeing Scrutiny Committee of the Group's proposed continuing work in 2015/16.

Councillor Flood commended the excellent work of the Sports and Leisure Manager, Morgan Sindall, the Executive Member for Leisure, project group members and Committee and Scrutiny Coordinator, Brian Offiler on their excellent work in making the project group and their work a success. The Sports and Leisure Manager also noted that the project group assisted in keeping officers focused on the delivery of the project and that the project group had also facilitated effective communication between members and officers.

Members noted that by having Scrutiny involvement from the start of a project, rather than by looking at a project retrospectively had been a productive way of working and that it had enabled members to be involved and impacting in the implementation of projects, rather than just reviewing how a project had been implemented.

Members thanked Councillor Flood for presenting the report and the Executive Member for Leisure and the Sports and Leisure Manager for attending.

RESOLVED –

1. To approve the on-going work of the Project Group in respect of:

- The continuing monitoring of the construction, transfer to and the operation of the new leisure centre facilities; and
 - the development of the Community Sport and Physical Activity Strategy as detailed in the proposed scope document attached at Appendix B of the report.
2. That when monitoring the implementation of previous recommendations in respect of the Playing Pitches, the Parks and Open Spaces and the Sports Facilities strategies, the Enterprise and Wellbeing Scrutiny Committee also considers the impact and effectiveness of integrated working across different service areas and teams in delivering the strategies.
 3. That a recommendation be made to the Overview and Performance Scrutiny Forum to:
 - consider undertaking an evaluation of the impact and effectiveness of integrated working across different service areas and teams more widely across the Council, focusing on the potential for integrated and added value outcomes; and
 - recommend to the Cabinet that this evaluation be undertaken working jointly with Cabinet.
 4. That the Overview and Performance Scrutiny Forum consider the potential for further use of this ongoing scrutiny approach, focusing on the potential for integrated and added value outcomes.

71 **FORWARD PLAN AND NOTICES OF URGENT DECISIONS**

The Forward Plan was considered. There had been no Notices of Urgent Decisions published since the last meeting.

Regarding key decision 504 on the Housing Allocations Policy report scheduled for Cabinet on 21 April, it was asked why the report had not been brought to this meeting as scheduled in the committee's work programme. It was reported the Housing Manager had explained there was no new information that warranted a further report to scrutiny following the consultation on the proposed policy changes, and the Chair had agreed the item not be included on the agenda.

RESOLVED -

1. That the Forward Plan be noted.
2. That a progress report on the new Housing Allocations Policy be requested and circulated to members.

72 SCRUTINY MONITORING

The Committee considered a progress report on the implementation of Cabinet approved Scrutiny recommendations, from the Leisure Sport and Cultural Activities project group, reference EW5 on the monitoring form.

Regarding those same recommendations, the report also provided options for monitoring programme management, as it was considered the monitoring of their implementation crossed the remits of this committee the Community, Customer and Organisational Scrutiny Committee, and possibly the Overview and Performance Scrutiny Forum. It was also reported that the Overview and Performance Scrutiny Forum had a work allocation co-ordination role and may have a view.

The Committee noted that items reference EW5(d) and EW4 on the monitoring form were due for progress reports at the June meeting; and that items reference EW3 and EW2 were due for progress reports at the July meeting.

RESOLVED –

1. That the overall monitoring programme be agreed.
2. That items scheduled for progress reports to the June and July meetings be noted, pending possible cancellation of the June meeting.
3. That the progress report in relation to Leisure Services be noted.
4. That the matter of monitoring remits in relation to the Leisure Sport and Cultural Activities project group reference EW5, be referred to the Overview and Performance Scrutiny Forum for a view.

73 OVERVIEW AND SCRUTINY DEVELOPMENTS

The Policy and Scrutiny Officer advised that the corporate review of Overview and Scrutiny was progressing.

RESOLVED –

That the update be noted.

74 WORK PROGRAMME FOR ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE

The Committee considered its Work Programme and those items programmed for its next meeting. It was noted there were currently meetings scheduled for both June and July and items due for monitoring were scheduled for both meetings.

Also reported were recommendations from the Overview and Performance Scrutiny Forum held 19 March, for the Enterprise and Wellbeing Scrutiny Committee to consider appointing project groups in relation to developing the town centre, and increasing the supply and quality of housing.

RESOLVED –

1. That the Work Programme be agreed.
2. That the Overview and Performance Scrutiny Forum's recommendations be noted for further consideration at the next meeting.
3. That a progress report on the Careline Consortium be requested and circulated to members.
4. That the Policy and Scrutiny Officer contacts the Housing Services Manager, Customer division regarding the scheduling of the report on the Careline Consortium to determine whether this item should be on the agenda for the June meeting of the Enterprise and Wellbeing Scrutiny Committee.
5. That the Chair be requested in consultation with the Policy and Scrutiny Officer, to determine the business agenda for the next

meeting of the Enterprise and Wellbeing Scrutiny Committee and whether the 2 June meeting should be cancelled.

75 **MINUTES**

The Minutes of the meetings of the Committee held on 5 February, 2015 were presented. The Chair also thanked retiring members for their contribution to the work of the Committee.

RESOLVED –

That the Minutes be approved as a correct record and signed by the Chair.